

Hamilton Township Trustee Meeting

July 16, 2025

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 PM. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows: Joe Rozzi
Darryl Cordrey
Mark Sousa

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal as the Official Meeting Minutes of June 25, 2025, Trustee Meeting.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the audio/visual recordings and clerk's journal as the Official Meeting Minutes of July 1, 2025, Trustee Meeting.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:02 PM.

Mr. Brad Turner thanked the staff for their assistance in answering his questions about sidewalks and noted that he will be meeting with Public Works Director Pelfrey tomorrow. He encouraged residents to reach out to Township staff with any questions and to stay engaged in the community.

With no further comments, Mr. Rozzi closed the public comment portion at 6:03 PM.

New Business

Resolution No. 25-0716A- Authorizing Private Sale of Unneeded and Unfit-For-Use Property

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-0716A- resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Resolution No. 25-0716B- Establishing the New Public Works Facility Fund

Mr. Wright explained that a new fund will be established to track the revenue and expenses related to the construction and financing of the new Public Works Facility, as bond proceeds for the project will be received on July 29th.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-0716B- resolution establishing the New Public Works Facility Fund (Fund No. 4901).

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Resolution No. 25-0716C- Update to the Township's Transient Vendor Resolution

The Township's 2018 resolution regulating door-to-door transient vendors is being reviewed for updates based on recommendations from the Police Department. They found the current \$60 per-company fee to be insufficient and inconsistent with other jurisdictions. Proposed changes include increasing fees and requiring formal BCI and FBI background checks with fingerprinting for each individual applicant. Chief Hughes explained that the current background check process is limited, and the proposed changes will provide a more thorough review, ultimately enhancing community safety.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-0716C, a resolution to regulate and require registration of transient vendors pursuant to Ohio Revised Code Section 505.94

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Motion – Purchase of Cemetery Deed

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the purchase of a cemetery deed as presented to the board.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Motion- Approve Hamilton Township Roster as Presented

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve of the Hamilton Township Roster as presented before the Board.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:11 PM, to which nobody came forward.

Fiscal Officer's Report

Fiscal Officer Leah Elliott presented the June Financial Report to the Board. With the year 50% complete, the Township has collected 56% of its projected revenue and has spent 46% of its annual budget.

Administrator's Report

Nicole Earley and Mr. Wright are finalizing the bid packet for Phase One of the Mounts Park improvement project, with plans to recommend a contractor at the second August Trustee meeting. Permit applications are underway with the State and Army Corps of Engineers.

Barrett Paving has nearly completed the annual road repaving program, with only Rivers Bend and Grandin Road remaining expected to finish next week, weather permitting.

Upcoming events:

- The Introduction to Kayaking class on July 30 at Mounts Park is full, but a waitlist is available online.

- The sunflower field will be planted this week, with blooms expected in late September.

Trustee Comments

Mr. Cordey thanked Township staff and the Village of Maineville for their efforts in making the July 4th Freedom Parade and Festival a success, noting that the event continues to grow each year. He reminded residents that Movie in the Park will take place this Friday, July 18th, at Testerman Park, featuring Little Giants along with pre-movie family activities. He also encouraged the community to attend the Warren County Fair to support Little Miami and Kings students participating in various competitions.

Mr. Sousa expressed his appreciation to Mr. Pelfrey, Mr. Wright, Ms. Horman, and Ms. Elliott for their work that led to the Township earning an Aa2 Moody's bond rating for the Public Works Building, a top-tier rating for a township of our size. He also shared that he has been in communication with County Auditor Matt Nolan, and the Township expects to soon receive a true valuation for the new Kroger property, allowing for TIF revenue collection to begin.

Mr. Rozzi echoed thanks to the staff and congratulated them on achieving the strong Moody's bond rating.

Chief Hughes informed the Board that Michael Burch, the resident involved in the incident at Sunrise Ridge last year, has been sentenced to 21 years in prison.

Adjournment

Mr. Rozzi made a motion with a second from Mr. Cordrey to adjourn at 6:17 PM.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes